



## THE REGIONAL MUNICIPALITY OF DURHAM

### Works Department

### Assistant Superintendent Maintenance Operations (Regular Full-Time)

Job ID: 18044  
Job Number: 45

Open: Nov 17, 2023 Close: Dec 10, 2023

#### **Diversity, Equity and Inclusion Statement**

The Region of Durham is committed to employment equity and is actively implementing measures to build and sustain an inclusive, barrier-free workplace that is reflective of the diverse residents it serves. We welcome applications from Indigenous Peoples, people from racialized communities, women, persons who live with disabilities, people from 2SLGBTQI+ communities and people with diverse identities.

In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), accommodation will be provided throughout the recruitment process to applicants who live with disabilities.

#### **Assistant Superintendent - Maintenance Operations**

Reporting to the District Superintendent, the incumbent will:

- Direct and supervise maintenance and administration activities at the Depot for regional roads, storm and sanitary sewer and water distribution systems to ensure activities are performed in a cost-efficient manner
- Direct and supervise employees at the Depot to ensure effective and cost-efficient production while maintaining a healthy work environment
- Prepare and supervise the capital, overhead, and operations budget for the Depot to ensure sufficient funds are budgeted to complete the maintenance activities per the Region's Quality Standards and ensure equipment is as up to date as possible
- Travel on Region business to monitor daily maintenance activities by visiting crews to ensure they are working in a safe and effective manner in accordance with Regional policies and procedures and the Occupational Health and Safety Act
- Liaise with other divisions, departments, and outside agencies to provide service as requested and improve communications
- Act in the absence of the District Superintendent performing all duties and activities
- Prepare, estimate, and manage commercial connections to provide service installations to commercial development
- Work in accordance with the provisions of applicable health and safety legislation and all corporate/departmental policies and procedures relate to occupational health and safety

The successful applicant will possess:

- A three-year post-secondary diploma in Civil Engineering Technology or equivalent combination of education and experience
- Registration or eligible for registration as a Civil Engineering Technologist with O.A.C.E.T.T.
- A Class 1 Water Distribution Certificate and a Class 1 Wastewater Collection Licence
- Several years of work-related experience in the construction of, and/or maintenance of water, sewer, and road infrastructure
- Related experience dealing with employee and labour relations
- Knowledge and understanding of MTO Traffic and Design Manual, Plumbing Codes, Union Contracts, Regional Design Guidelines, Water and Sewer By-laws, and the Occupational Health and Safety Act
- Experience working with Microsoft Office software (Word, Excel, Outlook) and PeopleSoft FIMS and HCM
- Excellent verbal and written communication skills, interpersonal, leadership, public relations, problem solving, time management and organizational skills
- The ability to influence positive outcomes with work objectives
- A valid Ontario Class 'G' Driver's Licence and the use of a vehicle

Candidates who do not possess a Class 1 Water Distribution Certificate and a Class 1 Wastewater Collection Licence are eligible to apply but must write and pass the required certificate and licence within one year.



## **Management & Exempt Salary Grade 6**

- Salary: \$94,590 to \$118,238 per annum

## **Conditions of Employment**

Proof of education, qualifications and any other job bona fide requirements will be required prior to start date.

## **External Application Process**

Come find a home where exciting and rewarding careers are balanced with your lifestyle. We thank all applicants; however, only those being considered will be contacted. Please apply online ([www.durham.ca](http://www.durham.ca)) no later than midnight (Eastern Standard Time) on the closing date indicated on the Job Posting.

The Region of Durham is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process. If contacted for an employment opportunity and you require accommodation, or if this information is required in an accessible format, please contact us at: [RecruitingHelp@durham.ca](mailto:RecruitingHelp@durham.ca) and a Recruiter will provide appropriate assistance pursuant to the Region's Accommodation and Accessibility policies. Please note that resumes should not be sent to [RecruitingHelp@durham.ca](mailto:RecruitingHelp@durham.ca).

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