

Clarington

If you require this information in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

The Corporation of the Municipality of Clarington Public Works Department requires a Construction Inspector

We are an equal opportunity employer

The Municipality of Clarington is a progressive employer committed to equity, inclusion and diversity within its community and organization. We are committed to building an inclusive and barrier-free environment for our team.

We are pleased to accommodate individual needs in accordance with the Accessibility for Ontarians with Disabilities Act, 2005, within our recruitment process. If you require accommodation at any time throughout the recruitment process or in performing your position should you be selected please contact the Human Resources Division at careers@clarington.net.

Who we are

Clarington is one of eight municipalities in Durham Region. With a population of 105,000 people and growing, Clarington offers residents a blend of city living and rural charm. The corporation is made up of six departments that report through to the Chief Administrative Officer.

The Municipality of Clarington is an equal opportunity employer and a great place to build a career. We value teamwork, diversity and offer an environment where staff can grow and pursue advancement opportunities while making a difference to the community.

What the role entails

Reporting to the Manager of Operations, the Construction Inspector is responsible for the completion of activities associated with the inspection of various capital works projects and maintenance programs.

Responsibilities

The following responsibilities and duties of this position includes but is not limited to:

- Assisting the Manager of Operations & Construction Coordinator with the administration of municipal maintenance and capital contracts.
- Providing inspection services on the work of contractors and consultants related to such projects as high float paving, roadside protection, catch basin and storm sewer repairs, road repairs, sidewalk replacements, park upgrades, playground replacements, sports field improvements, court upgrades and stormwater management maintenance.
- Ensuring compliance with Municipal contracts and standard specifications, engineering drawings, provincial standards, and construction safety regulations.

- Providing basic engineering and maintenance investigations on existing infrastructure related to grading, culverts, curbs, driveway tie-in's, fencing, guiderails, sidewalks, stormwater management ponds, catch basins and manholes,
- Demonstrating expertise in reading contract documents.
- Reviewing engineering submissions and development proposals and providing written recommendations and expertise to ensure compliance with general maintenance principles.
- Attending design and construction meetings and provide guidance to contractors, consultants, agencies and authorities on issues relating to construction or maintenance.
- Providing mediation and negotiation when conflicts arise; ensuring appropriate decisions are reached on behalf of the Municipality.
- Liaising with the general public in a professional, courteous manner.
- Preparing cost estimates and provide recommendations relating to municipal capital and maintenance projects.
- Researching and assisting in the preparing of reports and correspondence.
- Providing and maintaining accurate record keeping.
- Coordinating third party inspections with testing firms.
- Other duties as assigned.

Qualifications

The successful candidate will possess:

- A three (3) year diploma in Civil Engineering Technology or equivalent education and experience to the satisfaction of the Director of Public Works.
- Accreditation with the Ontario Association of Certified Technicians and Technologists as a Certified Civil Engineering Technologist and a minimum of one (1) consecutive years' experience in the design and construction of municipal services.
- Experience in the administration of construction contracts and contract documents.
- Excellent written and oral communication skills and demonstrated problem solving skills and, ability to work independently in a fast-paced environment with limited supervision.
- Knowledge of road and drainage design principles, construction practices, Ontario Provincial Standard Specifications (OPSS), and materials, including construction safety legislation.
- Proficient with Microsoft Office Suite, Word and Excel.
- Reliable personal transportation is essential.
- Must be legally able to work in Canada.

What we offer you

We offer the following for this position:

- Salary: \$59,809 to \$74,602 - Code 10 of the 2020 Inside Collective Agreement.
- A comprehensive benefits and pension program to ensure that your total compensation package addresses both your work and life needs.

Additional information and requirements

Pre-employment testing for this position may include written and oral testing, to assist in determining the successful applicant. A passing score will be considered to be 60% on each test with the highest score considered in the award.

Prior to starting the position, the successful candidate must provide, at their own expense, the following:

- Proof of Current Automobile Insurance Coverage, current Driver's Abstract and proof of valid Ontario Driver's Licence.
- A current (within the last 180 days) satisfactory criminal reference check, from a Canadian Police Information Centre. Applicants who have been employed with the Municipality within the last year and have provided a criminal reference check within the last 365 days are exempt from providing another criminal reference check.

The Municipality of Clarington requires new employees to be fully vaccinated against COVID-19. Valid exemptions pursuant to the Ontario Human Rights Code will be assessed on a case-by-case basis. If contacted for an employment opportunity and you require accommodation under policy H-37 – Workplace COVID-19 Vaccination, please contact humanresources@clarington.net for additional information. Please note that resumes should not be sent to this email.

How to apply

To view this position and to submit your application online, please visit www.clarington.net/careers. Applications will be accepted until **Tuesday, December 6, 2022, at 4:00 p.m.**

This job competition number is **File # 170-22**.

If you have any questions regarding this position, please contact our Human Resources team at careers@clarington.net or by calling 905-623-3379.

We thank all applicants for their interest. However, only those under consideration will be contacted.

Privacy

Applicant information is collected under the authority of The Municipal Act, 2001 and the Municipal Freedom of Information and Protection of Privacy Act for the purpose of evaluating the applicant. Questions about this collection should be directed to the Director of Legislative Services by calling 905-623-3379.