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The Corporation of the Municipality of Clarington Planning and Infrastructure Services requires a Construction Inspector

We are an equal opportunity employer

The Municipality of Clarington is a progressive employer committed to equity, inclusion and diversity within its community and organization. We are committed to building an inclusive and barrier-free environment for our team.

We are pleased to accommodate individual needs in accordance with the Accessibility for Ontarians with Disabilities Act, 2005, within our recruitment process. If you require accommodation at any time throughout the recruitment process or in performing your position should you be selected please contact the Human Resources Division at careers@clarington.net.

Who we are

Clarington is one of eight municipalities in Durham Region. With a population of 105,000 people and growing, Clarington offers residents a blend of city living and rural charm. The corporation is made up of six departments that report through to the Chief Administrative Officer.

The Municipality of Clarington is an equal opportunity employer and a great place to build a career. We value teamwork, diversity and offer an environment where staff can grow and pursue advancement opportunities while making a difference to the community.

What the role entails

Under the supervision of the Capital Works Supervisor, the Construction Inspector is responsible for, but not limited to, performing inspection services for the construction of subdivision and capital works projects, and the review of municipal engineering designs and development proposals. This position will also be responsible for the inspection and condition assessment of municipal assets in accordance with the Municipality's Asset Management Plan.

Responsibilities

The following responsibilities and duties of this position includes but is not limited to:

- Providing inspection and surveying services for subdivisions and municipal capital works projects to ensure compliance with municipal, regional and provincial standards, contract specifications, engineering drawings, development agreements and construction safety regulations;
- Assisting the Construction Coordinator with the administration of complex municipal capital contracts, including the enforcement of contract specifications, conducting site

meetings, calculating quantities, completing payment certificates and ensuring deficiencies are corrected;

- Attending design and construction meetings and providing guidance to contractors, consultants, agencies and authorities on issues relating to construction or design;
- Providing mediation and negotiation when conflicts arise, ensuring appropriate decisions are reached on behalf of the Municipality;
- Liaising with the general public in a professional, courteous manner;
- Co-ordinating third party inspections with testing firms;
- Providing and maintaining accurate record keeping including daily job diaries, quantities, change orders and third party inspections;
- Assisting the Asset Management Supervisor with the inspection of municipal assets such as playgrounds, trails, streetlighting, parking lots, culverts, and stormwater management facilities in accordance with the Municipality's Asset Management Plan.
- Assisting with the management of the asset database in GIS including collection of new assets.
- Reviewing engineering designs and development proposals and providing written recommendations and expertise to ensure compliance with general engineering principles, Municipal policies, procedures and by-laws and applicable Provincial legislation;
- Other duties as assigned.

Qualifications

The successful candidate will possess:

- A three (3) year diploma in Civil Engineering Technology or equivalent education and experience to the satisfaction of the Director of Planning and Infrastructure Services.
- Accreditation with the Ontario Association of Certified Technicians and Technologists as a Certified Civil Engineering Technologist and a minimum of one (1) consecutive years' experience in the design and construction of municipal infrastructure such as roads, storm sewer, sidewalks and multi-use paths/trails, stormwater management ponds, streetlighting and parks.
- Experience in the administration of construction contracts and contract documents.
- Strong technical, mathematical and analytical skills with a high attention to detail.
- Excellent written and oral communication skills and demonstrated problem solving skills and, ability to work independently in a fast-paced environment with limited supervision.
- Demonstrated negotiation and conflict resolution skills with the ability to conduct oneself in a professional manner.
- Knowledge of road and drainage design principles, construction practices, municipal and regional construction standards, Ontario Provincial Standard Specifications (OPSS), and materials, including construction safety legislation.
- Experience conducting condition assessments for asset management would be considered an asset.
- Proficient with Microsoft Office Suite, Word and Excel.
- Physically fit with the ability to climb and walk over rough terrain.
- Able to work outdoors in all weather conditions.
- Possession of a valid Ontario Driver's License Class "G" and access to a vehicle.
- Must be legally able to work in Canada.

What we offer you

- Salary: \$63,780 to \$79,555 - Code 10 of the 2023 Inside Collective Agreement.
- A comprehensive benefits and pension program to ensure that your total compensation package addresses both your work and life needs.

Additional information and requirements

Pre-employment testing for this position may include written and oral testing, to assist in determining the successful applicant. A passing score will be considered to be 60% on each test with the highest score considered in the award.

Prior to starting the position, the successful candidate must provide, at their own expense, the following:

- Proof of Current Automobile Insurance Coverage, current Driver's Abstract and proof of valid Ontario Driver's License, and reliable personal transportation.
- A current (within the last 180 days) satisfactory criminal reference check, from a Canadian Police Information Centre. Applicants who have been employed with the Municipality within the last year and have provided a criminal reference check within the last 365 days are exempt from providing another criminal reference check.

How to apply

To view this position and to submit your application online, please visit www.clarington.net/careers. Applications will be accepted until **Wednesday, April 12, 2023, at 4:00 p.m.**

This job competition number is **File # 46-23**.

We thank all applicants for their interest. However, only those under consideration will be contacted.

Privacy

Applicant information is collected under the authority of The Municipal Act, 2001 and the Municipal Freedom of Information and Protection of Privacy Act. Questions about this collection should be directed to the Director of Legislative Services by calling 905-623-3379.