

Supervisor, Transportation Maintenance Business Functions (2023-13273)
Public Works - Transportation

Status: Regular Full Time

Salary Range: \$96,785 - \$120,979 per annum plus comprehensive benefits

Work mode: Hybrid *see below for more details about this work mode.*

Location: 2 Copper Road, Brampton, ON

Hours of work: 35 hours per week

Who we are: The Transportation team constructs, operates, plans and maintains a multi-modal network of assets such as roadways, bridges, sidewalks and multi-use trails, stormwater infrastructure, street-lighting, traffic signals, noise and retaining walls, signs, safety barriers and street trees.

We drive from our strengths, flexibility and responsiveness to the changing needs of Peel. It's where our commitment to creating a Community for Life meets the road for our residents, businesses and travelers.

Reports to: Manager, Roads Operations & Maintenance

Team Structure: Non-Union, Technical Specialists (Headcount 6)

What you will do in this role:

- Supervise, coach, mentor and guide a team including day to day work delegation, hiring and performance management. Ensures adherence to deadlines and performance standards.
- Oversee the development of the annual and long range maintenance budget estimates based on developed service levels and future projections. Monitor actual expenditures and revenues and report on program targets and variances. Prepare various reports on financial and maintenance activities of the Transportation Maintenance section
- Oversee the contract management of all Transportation Maintenance combined goods and service contracts and vendors, including scope development, contract administration and payment certificates
- Proactively identify process improvement opportunities for cost effective and efficient service delivery
- Oversee staff coordinating between Transportation sections, Technology Services, A.I.M.S, other utility owners and Municipal partners
- Provide guidance and support in Standard Operating Procedures review, development, analyzing findings and making recommendations of best practices
- Oversee maintenance and monitoring of performance indicators of the Transportation Maintenance section
- Oversee staff coordinating between Information and Technology Services and Operations Support division (Business Systems and Operations) for fixes, enhancements of CMMS systems (Hansen, THOW, Patrol GPS/AVL and Route Maps)

- Provide guidance and support in benchmarking of the Maintenance activity outputs, analyzing findings, develop KPIs and making recommendations of best practices
- Oversee the delivery of sectional mandatory training program requirements
- Ensure compliance of Regional policies, procedures and values
- Lead and participate in various maintenance business support related projects and initiatives as required
- Oversee special project initiatives related to Transportation Maintenance functions and adherence to legislative requirements such as GPS/AVL technology enhancements, Salt Management Plan and annual winter control plan review and developments, Road Weather forecasting systems, Minimum Maintenance Standard and legislative reviews, development of various service level agreements, etc.

What the role requires:

- University degree in Business, Economics, Commerce or Civil Engineering
- Minimum 5 years progressive business experience in public or private sector
- 3 years of leadership/supervisory experience
- Knowledge of Transportation Maintenance Activities
- Knowledge of OHSA, HTA, ON1Call, MTO and related Transportation and Environmental Regulations and Acts
- Combination of education and experience may be considered

Skills/Abilities:

- Ability to hire, train, guide, coach and manage staff
- Excellent written and verbal communication skills
- Ability to respond to changing business requirements and adapt accordingly
- Strong organizational skills to plan and co-ordinate various projects requiring collaboration with a variety of internal and/or external resources
- Project Management and Change Management Process Knowledge
- Demonstrate a commitment to diversity, equity, and inclusion through continuous development, modeling inclusive behaviors, and proactively managing bias

Nice to have:

- Lean Six Sigma training
- PMP Designation

Perks @ Peel and why you will love working for us:

- Comprehensive Health, Dental, Vision benefit plan including psychological health (effective start date)
- Automatic enrolment into OMERS pension plan
- Accrue Vacation on a monthly basis

- 3 Paid personal days and floating holidays
- Flexible hours supporting your wellness and wellbeing
- Annual performance review and merit increases based on performance
- Supportive leadership and a culture of respect and inclusion
- Access to tuition reimbursement and learning and development resources

Work Mode & Job Location: Onsite at 2 Copper Road, Brampton, ON

In this role you will have the ability to work remotely and attend on-site when required based on operational requirements at the 2 Copper Road, Brampton, ON worksite. The frequency of on-site activities may vary on a weekly basis and based on operational requirements. Your remote work location must be located within the province of Ontario.

Interview: Our recruitment process will be completed with video conference technology.

At Peel Region, we value being open and transparent with our community. The Ontario government has passed legislation that will dissolve Peel Region on January 1, 2025. Peel remains committed to providing uninterrupted services to our residents and businesses through the transition. Skilled and qualified professionals are and will be needed to deliver services to the Peel community regardless of the governance model. For information about our transition and how we continue delivering services, visit peelregion.ca/transition.

If this opportunity matches your qualifications and experience, please apply on-line. <https://careers-peelregion.icims.com/jobs/13273/supervisor%2c-transportation-maintenance-business-functions/job?mode=view>

As part of the Region's ongoing commitment to health and safety, there are enhanced COVID-19 specific safety protocols and/or personal protective equipment requirements (e.g. masks, eye protection, etc.) in place to help protect health and safety. The additional requirements are determined based on the nature of the work being carried out.