



SUPERINTENDENT PUBLIC WORKS TOWNSHIP OF WOLLASTON

Reporting to the CAO-Clerk, the Superintendent of Public Works is responsible for providing direction and instruction in the repair and maintenance of the road system and associated traffic infrastructure as well as performing these functions as a “working supervisor”. The position is also responsible for supervising waste and recycling operations, parkland maintenance and other operational activities, and liaising with contractors and suppliers. You will provide leadership to the department, manage the budget, approve expenditures, and prepare and present reports to Council.

The ideal candidate will possess excellent oral and written communications skills, interpersonal and customer service skills, mathematical skills, ability to read plans, and proven leadership and management skills. Applicants must possess a valid class DZ drivers permit, be able to operate heavy equipment, and perform road maintenance work as necessary. Possession of a Certified Road Supervisor certification is an asset or the ability to complete same.

The successful applicant will be required to submit an acceptable drivers abstract and police records check.

This position offers a comprehensive benefit package including Health, Dental, Life, AD&D and OMERS pension plan. The 2024 salary range for this position is \$36.65 to \$46.85 per hour based on a 40-hour week, or \$76,232 to \$97,448 per year, with a starting rate depending on qualifications.

Interested applicants are invited to submit their cover letter and resumé no later than 4:00 p.m. on Monday, July 29, 2024 to interimclerk@wollaston.ca. Please ensure the subject line states “Competition 02-24 PW Superintendent”. All applications will be acknowledged by email within a day of receipt. The Township may extend the deadline at their discretion. Please respond by email only.

We thank all applicants for their interest in this position, however, only those selected for interview will be contacted further. The Township of Wollaston is an equal opportunity employer and all information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection. The Township of Wollaston is committed to inclusive and barrier-free employment practices. In accordance with the AODA Act, accommodations will be provided throughout the recruitment process where required.