

THE CORPORATION OF THE COUNTY OF BRANT
NOTICE OF POSITION VACANCY

POSITION: Roads Technologist
REPORTS TO: Director of Roads
DEPARTMENT: Operations Department, Roads Division
LOCATION: Initial Placement – Burford Administration Office

Minimum Qualifications:

- Post-Secondary School education in a technical discipline or equivalent combination of education and experience
- 4-5 years of relevant work experience
- Demonstrated verbal and written communication skills including report writing and presentations
- Proven analytical and problem solving skills that are resolution oriented
- Ability to interpret and apply legislation, policies, etc.
- Excellent customer service skills both internal and external
- Dedicated to a high degree of professionalism and setting standards of excellence
- Ability to organize work and resources in a fast-paced team environment
- Working knowledge of Microsoft Word, Excel, AutoCAD Civil 3D, ESRI ArcMap/ArcPro
- Valid driver's class G license and provision of own vehicle

Assets:

- Experience in a municipal environment
- Survey experience
- Professional Designation (C.TECH or CET) or ability to obtain within 1 year
- Roadway design experience

Duties:

- Provides technical assistance and mapping support to staff
- On-site inspection and supervision of operations related projects, in accordance with County policies, plans and specifications
- Ensuring regulatory Health and Safety practices are followed and adhered to
- Provides assistance with the coordination of permits, including but not limited to, the oversight of consultants and contractors relating to Road and Infrastructure repair
- Inspect works completed by Contractors for compliance and quality. County contact for residents to address concerns related to roadway infrastructure
- Assists in the preparation and presentation of written reports pertaining to municipal contracts and government bodies, ie. Tenders, Council, Committees
- Assist with the data entry and maintenance of all plans and geo databases of municipally owned infrastructure that includes researching relevant plans and report creation.
- Assist with Special Events Coordination
- Monitor and Administer the AVL system for all County Departments
- Assist with County Improvement permit applications
- Coordinate and track cost recoveries related to works completed by the County
- Assist in the development/updating and implementation of best management practices and quality control
- Other duties as assigned

Annual Salary Range – \$75,257 - \$88,033 (Job Grade 7)

35 hours per week

Please visit www.brant.ca/jobs to apply for this opportunity.

The application deadline is 11:59 p.m., March 19, 2023.

Date of Posting: March 1, 2023.

The County of Brant is committed to providing accommodations for persons with disabilities. Accessibility accommodations are available for all stages of the recruitment process. If contacted for an employment opportunity, please advise the County if you require accommodation.

We thank all applicants and advise that only candidates to be interviewed will be contacted. Personal information submitted is collected under the Municipal Freedom of Information and Protection of Privacy Act.