

Town of Caledon

make a difference



Job Title: Roads Lead Hand

Closing Date: July 25, 2025

Town of Caledon is a dynamic municipality that successfully balances urban, rural, and agricultural communities. Our energetic staff are guided by our core values that create an environment for continuous improvement and customer service excellence.

In addition to offering exciting career opportunities, the Town also provides a competitive and comprehensive total rewards package. Come see how you can ***make a difference***.

The Opportunity

Reporting directly to the Area Supervisor, this role is responsible for performing road maintenance and other required tasks in the Roads & Stormwater Operations/Maintenance in accordance with the relevant legislation, policies and procedures. As a Roads Lead Hand, you will perform the following duties, including but not limited to:

- Act as a “working lead hand” providing supervision for specific operations within the Town of Caledon as assigned
- Lead work crew(s) in the absence of the Area Supervisor or when assigned, as required
- Operate heavy vehicles/equipment and maintain under all legislated requirements
- Prepare work schedules and maintain accurate work time records
- Perform daily safety and maintenance checks
- Advise the Area Supervisor of any requirements for maintenance repairs
- Display initiative in response to on-site and emergency conditions
- Participate in and attend training courses as required by the Town
- Perform additional duties and undertake special projects as assigned
- Be responsible to work and ensure that all staff supervised work in compliance with the Occupational Health and Safety Act and Regulations, the Town of Caledon Policies and Procedures, as well as established industry guidelines



6311 Old Church Road
Caledon, ON L7C 1J6
www.caledon.ca

T. 905.584.2272 | 1.888.225.3366 | F. 905.584.4542

The Ideal Candidate

We are seeking an enthusiastic professional with Grade 12 completion or the equivalent; additional coursework, including TJ Mahoney Road School is an asset. The candidate must have a valid DZ licence in good standing with no more than 3 demerit points; AZ licence is considered an asset. Our ideal candidate has a minimum of 5 years' experience in the operation of heavy equipment under the Ontario Highway Traffic Act and 3 to 5 years' experience in road maintenance and construction tasks. The candidate must also be compliant with the Commercial Vehicle Operator Registry. Accreditation as a Certified Road Supervisor (CRS) is an asset.

The ideal candidate will have demonstrated knowledge of provincial minimum maintenance standards and will be able to meet physical demands of the position including lifting up to 50 lbs (25 kg) and work in adverse weather conditions. We are seeking an individual with demonstrated mechanical skills, superior interpersonal skills, and the ability to work effectively in a team environment.

This position offers an hourly rate of \$36.54 plus a competitive benefit package.

Satisfactory passing of a criminal record check, and proof of qualifications will be required of any successful candidate(s) for this position.

The Town is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The Town is an equal opportunity employer that is committed to an inclusive and barrier-free workplace. If your application requires accommodation, please contact People Services at (905) 584-2272 Ext. 4738.

Applications for this posting will be accepted until July 25, 2025 12:00PM EST.

How To Apply

To learn more about employment with the Town of Caledon and to apply for this exciting and challenging opportunity, visit: www.caledon.ca/careers

If needed and upon request, this document can be made available in an alternative format.



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