



The Municipal Corporation of the Town of Kearney

is seeking a

Full-Time Public Works Superintendent

Affectionately known as “Ontario’s Biggest Little Town”, Kearney is on the cusp of growth. Located at the south end of the Parry Sound District, directly above Muskoka, the Town of Kearney is strategically situated a short jaunt from the Highway 11 corridor. From its quaint Main Street to its sparkling shorelines, Kearney is increasingly the four-season destination of choice.

We are seeking a self-starter with the flexibility, vision, education, and experience to bring a fresh and functional element to local government. The Town of Kearney is seeking a qualified applicant for the position of Public Works Superintendent. The Public Works Superintendent is responsible for the operation, maintenance and monitoring of roads systems, operation of two transfer station sites and compliance to applicable legislation. This position supervises the activities of the roads and transfer station staff, assist in the development of tenders, monitors/manages Operational and Capital budgets, assigns staff workload, sets priorities, answers questions, resolves problems and monitors work. This position is deemed to be an “Essential Service” in the event of an emergency.

Qualifications:

Successful candidate must hold an OSSD, with a post-secondary diploma in a related field considered an asset. A minimum of five (5) years management experience in Municipal roads management in all areas and minimum of seven (7) years public works experience. Certified Road Supervisor (CRS) and/or equivalent designation, Certified Civil Technician (C.Tech), and Community College Diploma in Civil Engineering will be considered assets. Ability to interpret plans and blueprints and to estimate and calculate quantities. A solid working knowledge of rural municipal roads (summer and winter), drainage, and waste management. Required to submit a clean police record check and clean driver’s abstract upon hire and maintain same. Experience dealing with a Collective Bargaining Unit is preferred.

View the full job description and qualifications at www.townofkearney.ca/business/employment-opportunities/. This is a 37.5 hr/week position. Additional hours will be required to attend evening meetings. Flexibility is required to meet the needs of the municipality. The salary range is \$90,000 to \$110,000 per year. Benefit package provided. Rolling interviews to be conducted.

Preferably by email, please submit your covering letter and resume
before 5:00 p.m. on April 16, 2025
with a subject line of “Public Works Superintendent”
to nicole.gourlay@townofkearney.ca

If in person, please submit covering letter and resume in a sealed envelope clearly marked
“Public Works Superintendent” during business hours to
Town of Kearney
8 Main Street, PO Box 38, Kearney ON P0A 1M0
(There is a drop box for after hours)

You will be contacted only if you have been selected for an interview. Please advise us if you require accommodation pursuant to current legislation. Any personal information provided will be used for candidate selection only, and is collected under the authority of the Municipal Act, 2001.