



## Seasonal Maintenance Operations - Roads Community Services Department

### Position Summary

Reporting to Managers/Supervisors, Operations this position supports road maintenance activities within the Town of Milton and ensures adherence to health and safety practices, standard operating procedures, and the Occupational Health and Safety Act.

### Major Job Responsibilities

Performs winter road maintenance activities:

- Performs snow removal, sanding and salting activities through the operation of a single or tandem axle snow plow and utilization of de-icing equipment
- Performs cold-mix road maintenance activities
- Performs debris and garbage pick up

Performs all duties in accordance with Ontario Health & Safety legislation and established policies & procedures:

- Follows equipment operating guidelines
- Ensures all PPE is utilized and worn as per requirements
- Performs pre and post audits of all equipment utilized
- Complete equipment work order forms as required

Provides customer service to the public:

- Responds to customer inquiries according to established procedures and approved decision making framework
- Maintains ongoing communication with internal staff to maintain a high level of efficiency and service

### Education and Experience

- High School Diploma or any equivalent combination of training and or experience that provides the required knowledge and abilities
- One (1) years' experience performing roads maintenance and operating single and tandem axle snow plow and de-icing equipment
- Two (2) years' experience performing roads maintenance in a municipal environment is preferred

## Certifications and Designations

- A valid Ontario Class DZ Driver's License with a clean driving record, persons with 4 or more demerit points need not apply.
- Standard First Aid/CPR
- WHMIS Training
- Ontario Good Roads Association (OGRA) Snow School is an asset

## Additional Job Skills

- Qualified to operate vehicles including tractors with miscellaneous attachments, loaders, rollers, bob cats, pickup trucks, and 1 ton dump trucks
- Able to demonstrate solid decision making, be a team player and also have the ability to work independently as well as within a team
- Excellent customer service and communication skills
- Ability to manage and prioritize workloads and events in stressful situations
- Demonstrated ability to clearly and concisely communicate with others and to project a professional and positive image of the Town
- Demonstrated awareness/commitment to accessible, professional customer service
- Working knowledge of all aspects of Municipal Winter Operations including roads, sidewalks and parks maintenance as well as a full working knowledge of Minimum Maintenance Standards, O.Reg.239/02 & O.Reg.366/18 is required

**Hourly Rate:** \$27.83

*If you are currently employed with the Town of Milton, please apply internally through the Jobs Hub app of your Workday account in order for your application to be processed as an internal applicant.*

Interested applicants should apply online at [www.milton.ca](http://www.milton.ca) under the Current Employment Opportunities section. The job posting closes at 12:00 am on September 19, 2024. **Interested applicants, please ensure to apply by 11:59 pm on September 18, 2024.**

In accordance with the Freedom of Information and Privacy legislation, applicant information is collected under the authority of the Municipal Act and will be used strictly for candidate selection.