

## Job Title: Roads Operations Technologist

At Halton Region, we treat everyone with respect, honesty, fairness and trust. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. Halton Region is committed to providing accommodation to individuals with disabilities throughout the recruitment process.

If you are looking for a role where you can lead a team towards the delivery of municipal infrastructure projects for the residents of Halton, we want to hear from you. Over the next 10 years, the Region will be investing over \$5 billion in transportation, water and wastewater infrastructure. We are committed to delivering high quality infrastructure for the residents, businesses and visitors to Halton Region, and are looking for dedicated, forward thinking and enthusiastic individuals to join our Public Works team!

**As an employer of choice, Halton Region recognizes the many benefits of hybrid work arrangements including flexibility and better work-life balance for our employees. This position is eligible for our Hybrid Work Program.**

**Posting ID:** 3282

**Department:** Public Works

**Division:** Engineering & Construction

**Pay Range:** \$69,008-\$92,023

**Job Type:** Permanent

**Hours of Work:** 35 hours per week

**Work Location:** Halton Regional Centre, 1151 Bronte Road, Oakville

**Employee Group:** OCT

**Posting Date:** September 25, 2024

**Application Deadline:** October 9, 2024

### Job Summary

Responsible for ensuring Halton's road system continues to operate at appropriate levels of service and assists in maintaining the network in a state of good repair. This position will provide customer-focused services to internal and external clients on matters relating to traffic operations, maintenance and road-related infrastructure.

### Duties & Responsibilities

- Assist with Road Capital, Acoustic / Retaining Wall, Bridge / Culvert asset management programs.
- Conduct reviews, comment and potentially inspect permit applications (Oversize, Excavation, Road Occupancy and Special Event).
- Respond to issues such as general road operations, traffic management plan submissions and day to day issues related to the Regional storm sewer system.
- Coordinate and oversee Annual Pavement marking relining contract.
- Coordinate installation, maintenance and annual invoicing of (TODS) Tourist-Oriented Directional Signing.
- Coordinate working groups, reviews, field investigations and responses pertaining to special event applications (Cycling, Running, Parades).
- Participate in traffic operational and safety assessments (operations & collision analysis) to improve safety and efficiency of new and existing Regional Roads.
- Prepare road operations related memos and reports for Senior Management / Council.
- Assist with the management of the Route Patrol manager system.
- Assist with Road Patrol in order to comply with Minimal Maintenance Standards for Municipal Highways (regulation 239/02)
- Assist with the deployment of Halton owned Variable Message Sign boards (VMS) as required.
- Coordinate with multi-disciplinary teams that undertake internal and external projects.
- Prepare bid reports and or change orders for relevant projects.

## Skills & Qualifications

### Essential

- Diploma in Civil, Construction or Transportation Engineering.
- Minimum of three (3) years of relevant experience.
- Practical knowledge in Civil Engineering principles, Practices of Road Maintenance / Traffic Engineering.
- Knowledge of the OPS Standards, TAC Geometric Design Guide, Ontario Traffic Manual (OTM) and Highway Traffic Act (HTA).
- Computer skills in Microsoft Office, databases and GIS applications.
- Registration or eligibility for registration in The Ontario Association of Certified Engineering Technicians and Technologists (OACETT).
- A commitment to quality and compliance.
- Proficiency in the use of Hansen, Siebel.

### Preferred

- Experience with Route Patrol Manager.

## Working/ Employment Conditions

### Working Conditions

- Occasional work outside of Halton's core work hours.
- May be required to participate as a staff member of after-hours standby.
- Must supply their own transportation at times to travel between locations within Halton Region.

### Employment Conditions

- The incumbent will be required to provide a copy of their driver's license by their first day of employment.

### Important information about your application:

- In accordance with requirements in Ontario Regulation 191/11 – Integrated Accessibility Standards and the Ontario Human Rights Code, Halton Region will accommodate the needs of individuals with disabilities throughout the recruitment process. If you require accommodation at any stage of the recruitment process, please inform the Talent Acquisition representative of the nature of the accommodation(s) you require.
- Please submit your application online. We will accommodate individual needs for applicants with disabilities and others who are not able to apply online. If you experience any issues with submitting your application, please contact HR Access at 905-825-6000 extension 7700.
- Applications will be accepted until 11:59 p.m. on the deadline date specified on the posting.
- We encourage applications from all qualified individuals; however, only those under consideration will be contacted.
- Personal information collected through the job application process will only be used for the purpose of determining qualifications for employment.
- If selected for an interview, you will be contacted by email and/or phone. Please ensure the contact information provided on your resume is up to date and that you check your email and voicemail regularly.

Halton Region serves more than 624,000 residents throughout Burlington, Halton Hills, Milton and Oakville. We are committed to the delivery of high quality programs and services that make Halton a great place to live and work. We engage great people who contribute to meaningful work that makes a positive difference in our community. At Halton, you are encouraged to grow and succeed in your career and are recognized for your accomplishments and contributions. As an employee, you will be part of a progressive, service focused and award winning employer with a diverse and inclusive work environment.