



Transportation Technician

The Town of Bradford West Gwillimbury offers a return to small town charm while being one of the country's fastest growing communities. We are a vibrant, thriving community that possess a sense of pride and where community spirit prevails. Our town is committed to being a complete and healthy community where there are opportunities for everyone to contribute and to benefit. We are looking for a highly motivated individual to contribute to the Community Services department.

Reporting to the Senior Engineering Technologist, the Transportation Technician assists in the coordination of Municipal right of way related maintenance programs and reviews ongoing programs for updates and modifications.

Duties and responsibilities:

- Assists in overseeing the execution of traffic signal and streetlight maintenance programs
- Tracks traffic signal recoveries to ensure accident damage recoveries are collected
- Liaisons with utility owner's and contractor for utility installations and repairs
- Assists in providing Municipal Consent review for new utility installations and road occupancy permitting and inspection
- Assists with auditing asset inventories and documents receipt of municipal assets into inventory databases like GIS
- Assists in providing inspection and oversight on various municipal maintenance and construction projects as required
- Investigates and responds to complaints, resident concerns and resolves general inquiries in the roadway network
- assist with conducting neighborhood field studies of traffic management
- prepares technical reports for Council/Committees of Council

Key Competencies and Qualifications:

- Successful candidates will have formal academic training at college level in Civil engineering technician, traffic or transit program or a related discipline. Preferred candidates will have membership or are eligible for attaining certification with OACETT
- A minimum one year of demonstrated experience in a transportation environment and experience with GIS applications is considered an asset
- Demonstrated analytical, project/time/records management, report writing, presentation skills and organizational skills.
- Strong ability to interact effectively, tactfully, and courteously with staff, contractors and the general public, while conveying a professional and positive image of the Town.
- Promotes a culture of inclusiveness and work with a diverse population of employees and the general public.
- A valid Ontario class G drivers license in good standing
- All applicants will be required to complete a Criminal Record and Judicial Matters Check upon hire.

The position offers a salary range of \$40,662 to \$50,827 (2023 rates) plus a competitive benefit package.

To explore this opportunity further, we invite qualified applicants to forward their resume and cover letter in confidence, quoting file number **2023-TT03** by March 24, 2023 to:

Town of Bradford West Gwillimbury, Human Resources Department
125 Simcoe Road, P.O. Box 160, Bradford, Ontario L3Z 2A8
Fax: 905 775-8633 or email hr@townofbwg.com

We thank all applicants for their interest. However, only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, and will only be used for candidate selection.

The Town of Bradford West Gwillimbury is committed to equity in employment. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. We encourage applications from Indigenous peoples, racialized people, persons with disabilities, and those who identify as LGBTQ2S+.

The Town of Bradford West Gwillimbury is committed to providing accommodations based on any human rights protected grounds and in accordance with the AODA, throughout the recruitment and selection process. If you require accommodation, please notify us when contacted for an interview and we will work with you to meet your needs.