



Township of

McMurrich/Monteith

## TOWNSHIP OF MCMURRICH/MONTEITH EMPLOYMENT OPPORTUNITY

### Public Works Superintendent

The Township of McMurrich/Monteith is a single tier municipality, located 2 hours north of Toronto, ON in the District of Parry Sound. This small rural municipality offers a beautiful and diverse area for recreational, leisure, agriculture and tourism opportunities.

The Township of McMurrich/Monteith is seeking a Public Works Superintendent. The successful candidate would work a 40-hour week and some after-hour work, as required.

This position has overall responsibility for planning, organizing, directing and evaluating the activities of the Public Works Department, which includes responsibility for the maintenance of all roads, parks, operations of the landfill site, and maintenance of the township's cemeteries and includes responsibility for the appropriate management and coordination of all operational services in accordance with Council direction and applicable provincial legislation. This position will manage infrastructure management, project management, asset management, supervision, and tender/contract preparation to achieve an optimum use of human and financial resources. The role provides the leadership to ensure that departmental objectives are met in a safe, effective and efficient manner. The ideal candidate must communicate clearly both in writing and orally, is knowledgeable about public works operations, has word processing/spreadsheet computer skills, and is familiar with regulations, policies and guidelines as they relate to municipal operations and infrastructure. The Public Works Superintendent ensures that corporate policies are adhered to, budget is maintained, and performance targets are achieved while making key departmental decisions.

To be considered for this opportunity you will have the following qualifications; successful completion of Certified Public Works Superintendent (CRS) from the Association of Ontario Public Works Superintendents or equivalent, good working knowledge of provincial legislation and standards governing municipal roads operations, demonstrated managerial, mechanical and technical skills acquired through education, training and experience, possess or be willing to take the necessary courses for chain saw license, transportation of dangerous goods certification, traffic control in construction zones certification, surface miner modular license, basic certification for occupational health and safety regulations, propane handlers course, and WHMIS. Directly related municipal experience is an asset. An equivalent combination of education and experience may be considered. You must also possess a valid and unrestricted DZ license with a safe driving record and the ability to pass a Police Information Check (PIC).

You will report directly to the Chief Administrative Officer. We offer a salary pay range of \$43.27 to \$52.03 per hour (2025) and an employee benefit plan for this position. The Township of McMurrich/Monteith is also an OMERS employer.

The complete job description for the Public Works Superintendent position is available from the Township of McMurrich/Monteith municipal office and/or on the Township website at [www.mcmurrichmonteithtownship.com](http://www.mcmurrichmonteithtownship.com)

**To Apply:** Please submit your resume and cover letter clearly indicating:

#### **“Public Works Superintendent Competition”**

by **Tuesday April 8, 2025, at 4:00 pm** to John Theriault, Chief Administrative Officer:

Email at: [cao@mcmurrichmonteith.com](mailto:cao@mcmurrichmonteith.com)

Fax: 705-685-7393

In person: 31 William Street  
Sprucedale, ON P0A 1Y0

*The Township of McMurrich/Monteith is an Equal Opportunity Employer. Accommodations will be provided upon request in accordance with the Accessibility for Ontarians with Disabilities Act (AODA).*

*Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will only be used for the purpose of determining eligibility for this competition.*

*We thank all applicants for their interest; only those applicants selected for an interview will be contacted.*