



## **EMPLOYMENT OPPORTUNITY**

### **Manager of Public Service & Operations** (Full Time, Non-Union)

#### **Position Summary**

The Manager of PS&O is responsible for the general operation of the Municipal Road Network, Water and Sewer Treatment Plants, Distribution and Collection Systems, Waste Disposal Site and all municipal buildings and facilities in accordance with municipal policies and approved budgets. A complete job description is available upon request.

#### **Qualifications Required**

- High School Diploma or Equivalent
- Recognized Trade or relevant post-secondary education is desirable
- Certified Road Supervisor designation is desirable
- Minimum 5 years supervisory experience, preferably in a municipal / construction environment
- A Vulnerable Sector Check will be required prior to starting work.

#### **Rate of Pay**

Salary to commensurate based on education/experience. Comprehensive benefit package and pension plan are available.

#### **Closing Date for Applications**

Friday, March 31, 2023 at 11:00 a.m. at the Municipal Office.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, the information gathered is collected pursuant to the Municipal Act and will be used for the purpose of job selection.

Employment Equity is a factor in selection. Applicants are requested to indicate in their covering letter if they are from any of the following groups: Aboriginal people, visible minorities and persons with a disability.

We thank all who apply and advise that only those selected for further consideration will be contacted.

Inquiries and applications should be directed to Kimberly Ballance, Clerk Treasurer Administrator, at the address listed below or to 807.222.3624 ext. 27 or [kballance@ear-falls.com](mailto:kballance@ear-falls.com).