



## Seasonal Maintenance Operator Roads

### Community Services Department

#### Position Summary

The Department of Community Services, Operations Division requires Seasonal Maintenance Operators for a five month work term.

#### Work Schedule

Must be able to work 40 hours per week on days, afternoon or midnight shifts, including some overtime hours.

#### Major Job Responsibilities:

- Assists with a variety of road maintenance activities including but not limited to: culvert installation, ditching, pothole repair, dead animal removal, debris pick up, gravel shoulder work, etc.
- Cleans and clears culverts, drainage ditches and other drainage structures
- Cuts, rakes and disposes of brush and debris using a variety of hand and power tools including weed eaters, chain saws and chippers
- Winter Control duties including but not limited to: plowing, sanding/salting, anti-icing, winter patrolling
- Performs concrete and asphalt pavement installation, repair, patching and cleaning using a jackhammer and other hand and power tools as necessary
- Performs manual labor tasks on projects including installation of concrete catch basins, retaining walls, walkways and other structures as directed; builds concrete forms and places reinforcing steel as required; mixes and pours concrete as necessary
- General maintenance, cleanup duties and safety checks of Town lands, parks and open spaces
- Perform traffic control duties for road crews on site in adherence with Book 7 of the OTM
- Performs routine preventative maintenance and cleaning of assigned equipment and tools
- Submits neat and complete written and electronic records including time sheets, maintenance history report forms and other records as directed
- Must be able to lift a minimum of 23 kgs with an occasional requirement to lift up to 45 kgs
- Operate assigned vehicles and equipment including but not limited to tractors, pickup trucks, tandem trucks, commercial mowers, small grass cutting/hedge trimming machinery, power tools and radio communications
- Complies with all health and safety practices as it relates to the work, standard operating guidelines and the Occupational Health & Safety Act
- Performs other duties as assigned in accordance with Department objectives

#### Education and Experience

- Secondary School (Grade-12) Diploma required and/or any equivalent combination of training and or experience that provides the required knowledge and abilities.
- A minimum of two (2) years' experience working in road or landscape construction.
- A valid G license with Class DZ (or higher) is required, with preference given to applicants possessing winter maintenance experience.
- Current Standard First Aid/CPR Certificate and WHMIS training are considered an asset.
- Applicants must also be familiar with the Occupational Health and Safety Act and have mechanical aptitude.
- Qualified to operate vehicles including but not limited to: tandems, tractors, pickup trucks and other light equipment.
- Heavy equipment experience is an asset.
- Ensures that proper safety procedures are followed at all times.
- Ability to work outside in inclement weather.
- The successful candidates must have a clean driving record that demonstrates responsible and safe driving habits. A recent driver abstract within 30 days will be required. Persons with 4 or more demerit points need not apply.

**Hourly Rate:** \$27.63

Interested applicants should apply online at [www.milton.ca](http://www.milton.ca) under the Careers section **by 11:59pm on Friday, September 2, 2021**

In accordance with the Freedom of Information and Privacy legislation, applicant information is collected under the authority of the Municipal Act and will be used strictly for candidate selection.

*An Equal Opportunity Employer*